

# APPLICATION FOR APPROVAL OF FUNDRAISING

Please complete this form and **turn it into your building principal (coaches, turn into athletic director)** prior to committing to your fundraiser.

If the building principal approves your fundraiser, he/she will forward this form to the Athletic Director for final approval.

Once approved by both parties, you may do your fundraiser. If denied, you will be told the reason(s) why the fundraiser couldn't be done.

This form is approval of fundraising. You may have to fill out other forms after this has been approved (building use, requisition forms to get a purchase order...)

Group/Class/Club/Athletic team... that is requesting permission to fundraise:

\_\_\_\_\_

Name of company you want to work with:

What products/merchandise/services will be sold:

Have you worked with this company before:      Yes      No

How much money are you trying to raise (what is your goal)?

List what you will be purchasing and/or using with your fundraising money:

This fundraiser will be:    At my school    Community Wide    Other:\_\_\_\_\_

Date(s) of the fundraiser:\_\_\_\_\_

HC Employee filling out this form:\_\_\_\_\_

Principal:\_\_\_\_\_      Approved:\_\_\_\_\_      Disapproved:\_\_\_\_\_

Athletic Director:\_\_\_\_\_      Approved:\_\_\_\_\_      Disapproved:\_\_\_\_\_

Reason for Denial:

**Once signed by the building principal please forward to Melissa Feasel at the high school.**