

HARPER CREEK COMMUNITY SCHOOLS

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BOARD OF EDUCATION MINUTES

Thursday, May 9, 2024

9:00 AM - Budget Committee Meeting

Harper Creek Administration Building

7454 B Drive North, Battle Creek, MI 49014

- I. Call to Order – the meeting was called to order at 8:57 AM. Members present: Mrs. Wallace, Dr. Borders, Mr. Halverson, Ms. Obermyer, and Mr. Ridgeway.
- II. Comments from the Audience Related to Agenda Items
- III. Discussion
 - A. Monthly Financial Reports
 1. Budget Report
 - a. The committee reviewed the budget report. Casino (PILT) money was estimated at \$2,332,103.
 2. Cash Balance Report
 - a. General Fund CD has not been touched
 - b. Debt Fund payment on May 1st.
 3. Check Register reviewed
 - B. 2023/2024 Budget Update
 1. The 2023/2024 stands currently with a little better surplus
 - C. 2024/2025 Budget Projections and Discussion
 1. Set assumptions 2-month
 2. \$241 per pupil - \$9,849
 3. 2756 FTE count
 4. 2 mill PILT (40% General Fund)
 5. \$365,000 less in ESSRS
 6. 1 million deficit
 - D. Food Service RFP
 1. 1 bidder – Chartwells
 - E. Budget Committee Definition Draft
 1. The purpose of the budget committee is to review monthly financial reports, including the check registry, review budget variances of over 10%, set budget parameters, review draft budgets, and consider the effects of major decisions that impact the district’s finances. This committee will consist of three board members and will meet monthly.
- IV. Adjournment – the meeting was adjourned at 9:29 AM.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.