

Harper Creek Community Schools
2019 - 2020
DISTRICT STUDENT BOARD MEMBER APPLICATION
Due June 28, 2019

Information About the District Student Board Member Position

Eligibility: Any high school student enrolled in the Harper Creek Community Schools who will be a sophomore or junior in the 2019-2020 school year may apply.

Term of Office: The District Student Board Member will serve for one (1) school year from September through May.

Time Requirement: The estimated time required for the District Student Board Member will be at least one evening a month to attend Regular Board meetings, which are held on the second Monday of the month at 7:00 p.m. at the Harper Creek Administration Office Board Room located at 7454 B Drive North, Battle Creek. In addition, sufficient time is needed prior to the meeting to study the agenda materials and prepare a brief update of school activities to share at the meeting; and, as needed, time to attend selected committee meetings, events or workshops.

Selection and Appointment of the District Student Board Member

Initial Screening: A screening of applications and selection of finalists will be conducted at the **July 8, 2019 Regular Board meeting**. Selection criteria may include the individual student's concerns, personal traits, accomplishments, and recommendations from teacher, counselor, or administrator and application completion.

Interviews: The finalists will be interviewed by the Board at the **August 12, 2019 Regular Board meeting** at which time the students (*one junior and one senior*) will be chosen as the 2019-2020 District Student Board Member and will also be sworn in at this meeting.

The first official meeting that the Student Board Member(s) will attend will be the September 9, 2019 Regular Board Meeting

Thank you for your interest in serving in the role of District Student Board Member for Harper Creek Community Schools Board of Education.

Your interest is greatly appreciated.

In completing this application, please present information concisely and in the form requested. All applications, including letters of recommendation, will be available for public inspection.

Student's Name	E-mail Address	Telephone Number ()
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Street Address		City	Zip Code
High School	Principal's Name	Telephone Number ()	
Parent/Guardian Name	Parent/guardian contact telephone number (if different than student's) ()		

Written Responses: Please respond to each item on this application.

Letters of Recommendation: Please provide at least one (1) letter of recommendation from a teacher, counselor or administrator from your school and attach it to this application.

<p><u>Understanding:</u> I have read the information about the District Student Board Member position and the description of the selection and appointment process, both of which appear on page 1 of this application. In addition, I have read Board Bylaw 0141.1 – Student Board Members, included in this application. I understand and agree to the information and selection process. If successful in the selection process and later appointed by the Harper Creek Community Schools Board of Education to the position of District Student Board Member, I will perform the responsibilities to the best of my ability.</p>	
Signature of Student	Date
Signature of Parent/Guardian	Date

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of Harper Creek Community Schools Governing Board may request assistance by contacting the District Office seven (7) days prior to the meeting or function at

7454 B Drive N, Battle Creek, MI 49014; telephone (269) 441-6555

Applications and enclosures must be received by 4:00 p.m. no later than **June 28, 2019**

Harper Creek Community Schools
7454 B Drive North, Battle Creek, MI 49014
Attn: Sharon Zebell

or by email to: zebells@harpercreek.net

If you have questions, please contact Sharon Zebell at 269-441-6555

**Harper Creek Community Schools
Board Bylaws
STUDENT BOARD MEMBERS**

In order to enhance communication and collaboration between the Governing Board and the student body and to teach students the importance of civic involvement, the Board supports the participation of high school students in district governance.

0141.1 Student-Body Representatives

The Board shall have one junior and one senior representative from the high school student-body selected by the Board.

Each representative shall be allowed to participate in all Board discussions and attend committee meetings to which they may be assigned or invited. The student-body representative(s) shall not be allowed to vote or participate in closed sessions.

The Superintendent shall arrange for a place on the agenda at which time the student-body representative(s) shall provide the Board with items of concern and/or interest to the student-body.

The Superintendent shall approve any such items to be presented to the Board in its agenda.

The student-body representative(s) shall be responsible for communicating Board questions or decisions pertaining to students to the student councils.