



HARPER CREEK COMMUNITY SCHOOLS

www.harpercreek.net

VOLUNTEER RELEASE AND ACKNOWLEDGMENT FORM

(ONLY ONE SIGNED FORM NEEDED PER SCHOOL YEAR. PLEASE ALLOW AT LEAST ONE WEEK TO PROCESS THIS REQUEST)

I have offered my services as a volunteer/chaperone, including volunteer coach, to assist the Harper Creek Community School District (the "District") during the current school year.

I agree to abide by all relevant District Board policies and administrative guidelines while on duty as a volunteer/chaperone for the District. I understand that, although I am covered under the District's liability insurance policy, I am not covered by its health insurance policy nor am I eligible for workers' compensation. Should I become ill or suffer an accident while doing volunteer work for the District, I agree that I shall be responsible for any and all hospital and medical charges that may accrue. I understand further that, as a volunteer/chaperone, I am not in any manner considered an employee of the District or entitled to any benefits provided to employees. I further release the District and the Board of Education from liability for any damages, whatever their nature, which may result as a consequence of my volunteer/chaperone services.

For the protection of the children in the school, the District does not allow volunteers to chaperone/work with Harper Creek students if they have been convicted of certain crimes including: **(1) a crime related to children; (2) any crime that requires registration on the Sex Offender Registry (SOR); or (3) a felony within the past 10 years. This list is not all-inclusive.** There are other convictions for which the Board requires disclosure, including but not limited to felonious assault on a child; child abuse in any degree, or an attempt to commit child abuse in any degree; cruelty, torture, or indecent exposure involving a child; delivery of a narcotic to a minor or student or within 1,000 feet of school property; breaking and entering; knowingly allowing a minor to consume or possess alcohol or a controlled substance at a social gathering; accosting, enticing, or soliciting a child for an immoral purpose; larceny from a vacant dwelling; assault and battery; assault; infliction of serious injury; selling or furnishing alcoholic liquor to a person less than 21 years of age; manufacturing/delivering a controlled substance; possession of a controlled substance; recruiting, inducing, soliciting or coercing minor to commit a felony; assault with intent to commit murder; armed assault with intent to rob and steal; attempt to murder; first-or second-degree murder; armed robbery aggravated assault; misdemeanor delivery of a narcotic to a minor or student or within 1,000 feet of school property.

All Volunteers shall be subject to a criminal background check, the results of which shall be received and approved by the District prior to volunteer service. The following information is required to complete the check and will be used solely for the purpose of the criminal background check.

The District appreciates your time and efforts in assisting the operation of the schools. To help in maintaining your confidential information, please return this form in a sealed envelope to the building secretary at your child's school, or if you prefer, you may send it directly to: Harper Creek Administration Building, Attention Tammy Chapman, 7454 B Drive North, Battle Creek, MI 49014.

Volunteer to complete	Please indicate by \checkmark which school(s) you will be volunteering at: <input type="checkbox"/> Beadle Lake <input type="checkbox"/> Sonoma <input type="checkbox"/> Wattles Park <input type="checkbox"/> HCMS <input type="checkbox"/> HCHS	
	Date of Birth _____	
	Printed Volunteer Full Legal Name	Printed Student Name
	Volunteer Signature	Teachers Name (if applicable)
	Contact Telephone Number	Date
	CRIMINAL HISTORY INFORMATION	
Have you ever been convicted of (or pled guilty or no contest to) a crime other than a minor traffic violation? Yes _____ No _____		
If yes; when, where, and nature of offense: _____		
Do you currently have any felony charge pending against you? Yes _____ No _____		

ADMINISTRATIVE OFFICE USE ONLY	
CHECK COMPLETED BY _____	DATE _____
ICHAT _____	National Sex Offender Registry _____ OTIS _____
APPROVED _____	NOT APPROVED WITH REASON _____
Revised April 2017	